

Engineering RFQ – Frequently Asked Questions:

Q: From reviewing the RFQ, it appears the only acceptable method of submitting the response is by hand delivery to the listed address. Please, confirm if this is correct or if there are any other acceptable methods of delivery such as email, mail or other

A: RFQs must be either delivered in person or received by mail no later than the date/ time listed.

Q: We are not a Section 3 firm, although we are DBE and SBE/SDBE certified in Pennsylvania. We are also MBE certified with the City of Philadelphia? Are we eligible to apply for this project or are you specifically looking for Section 3 certified firms?

A: All firms are eligible to submit, not just Section 3.

Q: Should we include proof of our minority status, such as a declaration letter or annual renewal letter? If so, certification type proof should we include? We are not Section 3 firm, but have proof for our DBE, SBE, SDBE, and MBE statuses.

A: You can provide proof via declaration letter or annual renewal letter, both would be acceptable.

Q: Is there a statement of work attachment available for the project? It would help tailor #1 of the information required from interested firms, which is the method of approach for furnishing the required services to the project's requirements.

A: No statement of work, the projects vary from year to year and projects generally involve serving low-moderate-income populations or agencies which serve low-moderate income groups and could involve roadway/sewer repairs, HVAC retrofits or upgrades, curb-cuts, work in public parks, demolition or home rehabilitation.

Q: Has the due date been modified?

A: Due dates/ times for the proposals has not changed from the original document, there have already been proposals submitted for this professional service so no modification can be made to the original due date/ time.

Q: How will bidders be notified of these and other questions. Will the responses be emailed or mailed or posted on a website?

A: Questions will be e-mailed to participants who have requested the RFP, questions will also be posted on the website where the RFP is available.

Q: When is the cut-off for questions?

A: No questions will be answered after 3pm on 11/25/24